

METROPOLITAN LYNCHBURG MOORE  
UTILITY DEPARTMENT  
BOARD MEETING  
June 13, 2023

The Metro Utility Board meeting scheduled for June 13, 2023, at 6:00 P.M. was called to order by Shane Taylor, Chairperson. Member's present: Charles "Boo" Johnston, Jon Robertson, Will Shavers, Shane Taylor, and Barry Posluszny.

Visitors: Travis Wilson, *LJA Engineering*, and Tabitha Moore, *The Lynchburg Times*, Ronnie Cunningham, Doyle Baker, and Douglas Carson

April meeting minutes: Barry Posluszny had an issue with the type of meters that were installed at Jack Daniel. After raising the issue with Brooke Fanning via email, Brooke deleted that particular type of meter language from the April 2023 meeting minutes. Barry raised the questions/motion to not approve the meeting minutes in April and the motion was seconded by Shane Taylor. Motion passed 5-0.

The motion was made by Jon Robertson and seconded by Will Shavers to approve the minutes of the May 9, 2023. Motion carried 5-0.

Open Meetings State Statue Update: By July 1, 2023, the public have an option to comment at public meetings on agenda items. Agendas need to be posted a minimum of 48 hours before the meeting.

Evan Dean: Shane Taylor was contacted by this particular employee. Shane asked for him to be added to the agenda. This employee is leaving the utility as of 6/16/23 for another utility. The board did not have to address the issue.

Jon Mann Account: His account was locked off because of not paying his bill. He was not present at the meeting. Board moved forward with no action taken.

Mark Slater – HomeServe: Mr. Slater was not present at the meeting.

Write-Offs: Write-offs were presented by Ronnie Cunningham. Shane Taylor raised the question whether they were contacted prior to lock off. Barry Posluszny made the motion to accept and was seconded by Boo Johnston. Motion carried 5-0.

Cates Booster Station cost estimate: Travis Wilson presented an estimated cost at \$650,000-\$750,000 for the project. Looking to put bids out soon. 40-50 weeks for project length. Money is already in hand to pay for the project. Motion to advertise the bids by July made by Will Shavers and seconded by Shane Taylor. Motion passed 5-0.

Engineer's Report: Travis Wilson updated the board on several ongoing projects:

1. MOR Reports are running around 80,000 gallons a day. MUD has dropped daily average flow which will help the life of the plant.

2. CO2 Plant is being developed with Jack Daniel operating as a satellite sewer collection site. The developer reached out and talked about a juristic agreement. TDEC will require an agreement between Jack Daniel and Metro for compliance. LJA is working on getting the agreement written as soon as possible. There is a question about billing Jack Daniel through a meter on their site.
3. Flow monitoring: Jack Daniel reached out to LJA asking if Metro Utility would be conducting post flow monitoring. LJA did the first metering back in January, February, and March. Travis will give the Utility Board the report. Travis recommended further discussions with Jack Daniel and Metro about the findings and future repairs.
4. TDOT Road Widening has begun and LJA has submitted changes which are under review. Construction should begin any day.
5. Sludge Pump at the sewer plant was delivered yesterday but didn't have the right parts for assembly. Travis says this needs to be repaired soon to avoid getting violations. The board raised questions about fines and what the utility could be facing from the state on this issue.

Cyber-Security Plan: Ronnie Cunningham presented the board with a Cyber-Security Plan that meets the State of TN requirements for Cyber-Security Threats. A motion was made by Barry Posluszny and seconded by Jon Robertson to accept the policy as presented. No discussion. Motion passed 5-0.

The Retreat at Whisky Creek Contract for Service: A contract between Metro Utility and The Retreat at Whisky Creek, LLC for water and sewer service was presented to the board. Shane Taylor explained that the policy was vetted by County Attorney John T Bobo. Barry Posluszny made the motion to accept the policy as written with a second from Shane Taylor. Motion carried unanimously.

Water Treatment Plant Lagoon Clean-out: Ronnie Cunningham presented the board with several quotes for Lagoon clean-out. Shane Taylor mentioned that the board needed to act on this item so the utility would not be out of compliance with the state. Ronnie Cunningham brought up specific issues they are facing. Barry Posluszny questioned a quote presented by Music City Environmental. Ronnie would like to do away with the bag and be able to land apply once a year. The bag is currently costing #36,000 a year. Metro has never used any of the four vendors who provided quotes for the job. David Money is helping find vendors to complete the project. Motion made by Barry Posluszny and seconded by Boo Johnston to accept Badger Daylighting's bid. A roll call vote was taken Barry Posluszny – Yes, Boo Johnston – Yes, Will Shavers --Yes, Jon Robertson – Yes, Shane Taylor -Yes. Motion passed 5-0.

#### Manager's Report:

1. Water Loss wasn't correct in the past month due to the large meter at Jack Daniel Coy Hill not being programmed correctly at installation.
2. 12" water main project is on hold because the contractor is asking for more money, but they are aware Jack Daniel won't pay until the project is over. Project is on

hold. They lack 2 creek crossings and a tie in at the meter. They are under contract until November 2023.

3. Tiny Homes Development: Still waiting on 12” pipe on this project.
4. Water Filter Beds: Tech Coat contacted Ronnie about getting media for the project. They will begin the project soon.

Bill Issues: Barry Posluszny raised a question about billing issues. Ronnie Cunningham explained that the April readings were estimated because Zenner USA went down. Ronnie cleared up any issues the board had.

General Manager Hiring: Shane Taylor covered the correct hiring procedures for the board members. He then opened the floor to discussions. After a brief period waiting for discussion, Shane asked for a recommendation from the board. Boo Johnston made a motion to nominate Ronnie Cunningham which was seconded by Shane Taylor. Will Shavers made a motion for Tommy McFarland which was seconded by Barry Posluszny. A vote was taken. Boo Johnston -Ronnie Cunningham, Barry Posluszny- Tommy McFarland, Shane Taylor -Tommy McFarland, Jon Robertson – Tommy McFarland, and Will Shavers -Tommy McFarland. Tommy McFarland was chosen to become the new General Manager.

A motion was made by Barry Posluszny, and seconded by Jon Robertson, to adjourn. The meeting adjourned at 7:06 PM. Motion passed 5-0.

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Shane Taylor, Chairperson